



Date: 07/18/2022

## CSM Legal, P.C.

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United States

Hilda Munoz

**02490-KamFungWon20**

### Munoz

#### Services

Type	Date	Notes	Attorney	Quantity	Rate	Total
Service	08/11/2020	Drted: Drafted and reviewed Complaint	PU	2.70	\$125.00	\$337.50
Service	08/12/2020	Imported Time Entry: reviewed and corrected complaint; contacted client and confirmed the facts with her; sent complaint to IG with instructions as to the next steps in the litigation	MF	1.70	\$450.00	\$765.00
Service	08/14/2020	revi: revised Complaint and reviewed documents client brought in	PU	1.00	\$125.00	\$125.00
Service	08/20/2020	Imported Time Entry: Confirmed with IG that the checks stubs disagree with facts client gave us ; agreed to have a phone conference with client	MF	0.10	\$450.00	\$45.00
Service	08/21/2020	tc: Telephone conference with with client regarding paystubs	MF	0.80	\$125.00	\$100.00
Service	08/21/2020	rev: Reviewed Complaint to match info on paystubs	MF	1.30	\$125.00	\$162.50
Service	08/27/2020	Imported Time Entry: contacted client and confirmed she had worked a range of hours; worked with IG on the proper language to use in the complaint to describe the hours she worked	MF	0.60	\$450.00	\$270.00
Service	08/27/2020	rev: Reviewed client's documents, organized and scanned them in, then made changes to the complaint based on the	PU	2.00	\$125.00	\$250.00

		paystubs provided				
Service	08/27/2020	tc: Telephone conference with with client regarding hours and pay	PU	0.50	\$125.00	\$62.50
Service	08/28/2020	Imported Time Entry: Reviewed complaint filed in court; directed staff to update case chart ; filed notice in the proper folder for future reference	MF	0.30	\$450.00	\$135.00
Service	08/28/2020	Imported Time Entry: Reviewed court notice of appearance of plaintiff's counsel ; directed staff to update case chart ; filed order in the proper folder for future reference	MF	0.30	\$450.00	\$135.00
Service	08/28/2020	prp: Prepared Civil Cover Sheet, Summons and Complaint and filed in EDNY	PU	1.00	\$125.00	\$125.00
Service	08/31/2020	Imported Time Entry: reviewed complaint filed in court; directed staff to update case chart ; filed notice in the proper folder for future reference	MF	0.30	\$450.00	\$135.00
Service	08/31/2020	Imported Time Entry: reviewed court notice of plaintiff's counsel appearance; directed staff to update case chart	MF	0.30	\$450.00	\$135.00
Service	08/31/2020	Imported Time Entry: reviewed court notice of defendants demanding documents from plaintiffs; directed staff to update case chart	MF	0.30	\$450.00	\$135.00
Service	08/31/2020	Imported Time Entry: reviewed court notice assigning the judge and magistrate to the case; directed staff to update case chart ; filed notice in the proper folder for future reference.3 murray hill diner 2020: reviewed court order referring case to mediation	MF	0.30	\$450.00	\$135.00
Service	08/31/2020	Imported Time Entry: reviewed court notice making parties aware that under Rule 73.1 they can allow magistrate to handle the case in its entirety ; directed staff to update case chart	MF	0.30	\$450.00	\$135.00
Service	09/01/2020	Imported Time Entry: Preparing summonses and sending out for service	PU	0.40	\$150.00	\$60.00
Service	09/02/2020	tc: Telephone conference with with client regarding whether case was filed or not	PU	0.20	\$125.00	\$25.00
Service	09/04/2020	Imported Time Entry: Drafting Damages Chart	PU	1.00	\$150.00	\$150.00
Service	09/14/2020	Imported Time Entry: Call with client regarding Defendants reaching outside counsel to her	PU	0.30	\$125.00	\$37.50

Service	09/18/2020	Imported Time Entry: had telephone conference with oc and agreed to give him 30 days to respond; sent email to JG directing him to respond to oc	MF	0.20	\$450.00	\$90.00
Service	09/18/2020	Imported Time Entry: reviewed stips exchanged in the emails between oc and JG	MF	0.20	\$450.00	\$90.00
Service	09/21/2020	Imported Time Entry: Call with client for case update	PU	0.40	\$125.00	\$50.00
Service	09/29/2020	Imported Time Entry: Call with client regarding case status	PU	0.10	\$125.00	\$12.50
Service	10/06/2020	Imported Time Entry: reviewed affidavits of service filed in court; directed staff to update case chart ; filed affidavits in the proper folder for future reference reviewed affidavits of service filed in court; directed staff to update case chart ; filed affidavits in the proper folder for future reference	MF	0.30	\$450.00	\$135.00
Service	10/06/2020	Imported Time Entry: reviewed court order from magistrate scheduling initial conference via phone and requiring parties to complete scheduling form ; directed staff to update case chart ; filed magistrate'S report in the proper folder for future reference	MF	0.30	\$450.00	\$135.00
Service	10/06/2020	Imported Time Entry: Filed Affidavit of Service on Defendant corp. and individual defendants	PU	0.50	\$125.00	\$62.50
Service	10/07/2020	Imported Time Entry: Calendared bounces from the court, emailed JG about filling out Discovery Plan Worksheet for Judge Tiscione	PU	0.30	\$125.00	\$37.50
Service	10/21/2020	Imported Time Entry: reviewed court notices of appearance of defendants' counsel s; directed staff to update case chart ; filed notices in the proper folder for future reference	MF	0.40	\$450.00	\$180.00
Service	10/22/2020	rev: Reviewed Defendants' request for an extension of time to file answer to our complaint; directed staff to update case chart; filed notice in the proper folder for future reference	MF	0.30	\$450.00	\$135.00
Service	10/22/2020	tc: Telephone conference with with client and IG updated the client on the status of the case	MF	0.20	\$450.00	\$90.00
Service	10/22/2020	rev: Reviewed court order granting	MF	0.30	\$450.00	\$135.00

		Defendants' request for an extension of time to file answer to our complaint; directed staff to update case chart; filed notice in the proper folder for future reference				
Service	10/23/2020	Imported Time Entry: Phone call with client to update her	PU	0.20	\$125.00	\$25.00
Service	11/02/2020	Imported Time Entry: reviewed answer to complaint and corporate disclosure filed by defendants in court; directed staff to respond to motion and update case chart ; filed notice in the proper folder for future reference	MF	0.40	\$450.00	\$180.00
Service	11/05/2020	Imported Time Entry: Call with client to update on the case	PU	0.30	\$125.00	\$37.50
Service	11/05/2020	rev: Reviewed plaintiffs' motion seeking permission to appear remotely at the conference; directed staff to update case chart ; filed order in the proper folder for future reference	MF	0.30	\$450.00	\$135.00
Service	11/10/2020	Imported Time Entry: reviewed proposed scheduling order filed in court; directed staff to update case chart; filed report in the proper folder for future reference	MF	0.30	\$450.00	\$135.00
Service	11/16/2020	Imported Time Entry: reviewed magistrate's report that initial case management conference occurred; directed staff to update case chart ; filed magistrate'S report in the proper folder for future reference	MF	0.30	\$450.00	\$135.00
Service	11/16/2020	Imported Time Entry: Call with client regarding case update	PU	0.50	\$125.00	\$62.50
Service	11/17/2020	Imported Time Entry: Call with client regarding case update	PU	0.60	\$125.00	\$75.00
Service	12/14/2020	Imported Time Entry: Phone call with client regarding adding possible client	PU	0.20	\$125.00	\$25.00
Service	12/28/2020	Imported Time Entry: Reviewing case status memo	PU	0.10	\$125.00	\$12.50
Service	12/29/2020	Imported Time Entry: Call with MF and JG to discuss status of case and discuss next steps	PU	0.10	\$125.00	\$12.50
Service	01/04/2021	Imported Time Entry: Reviewing case file and updating status	CS	0.10	\$350.00	\$35.00
Service	01/06/2021	Imported Time Entry: Call with MF and JG to discuss status of case and discuss next steps	CS	0.10	\$350.00	\$35.00

Service	01/11/2021	Imported Time Entry: Reviewing and docketing OC emails re serving discovery	CS	1.00	\$350.00	\$350.00
Service	01/11/2021	Imported Time Entry: Call with client regarding case update	PU	0.10	\$125.00	\$12.50
Service	01/15/2021	Imported Time Entry: Reviewing time and pay records	CS	0.20	\$350.00	\$70.00
Service	01/19/2021	Imported Time Entry: Reading email from OC re documents	CS	0.20	\$350.00	\$70.00
Service	01/21/2021	Imported Time Entry: Reviewing time and pay records	CS	0.80	\$350.00	\$280.00
Service	01/26/2021	Imported Time Entry: Email from JG re settlement position, calling client, reviewing DE documents	MF	0.80	\$0.00	\$0.00
Service	01/26/2021	Imported Time Entry: Preparing and filing NOA	PU	0.20	\$125.00	\$25.00
Service	01/28/2021	Imported Time Entry: Reviewed net payroll records in preparation for settlement conference	JG	3.20	\$350.00	\$1,120.00
Service	03/23/2021	Imported Time Entry: Called client and went through discovery questions with her	PU	1.00	\$125.00	\$125.00
Service	03/23/2021	Imported Time Entry: Going over interrogatory questions with the client	PU	1.00	\$125.00	\$125.00
Service	07/21/2021	Imported Time Entry: Phone call with client to update her on status of the case	PU	0.10	\$125.00	\$12.50
Service	09/15/2021	Imported Time Entry: Phone call with client regarding status of case	PU	0.20	\$125.00	\$25.00
Service	11/11/2021	Imported Time Entry: Call with client regarding case update	PU	0.20	\$125.00	\$25.00
Service	01/31/2022	Imported Time Entry: Call with client regarding case update	PU	0.10	\$125.00	\$12.50
Service	02/08/2022	Imported Time Entry: Call for case status update	PU	0.60	\$125.00	\$75.00
Service	02/23/2022	Imported Time Entry: Translating for the client on a call	PU	0.30	\$125.00	\$37.50
Service	02/23/2022	Imported Time Entry: On call with client re: case update	JB	0.30	\$350.00	\$105.00
Service	03/14/2022	Imported Time Entry: Call with client regarding case update	PU	0.10	\$125.00	\$12.50
Service	04/11/2022	Imported Time Entry: Call with Client	PU	0.10	\$125.00	\$12.50

Service	04/18/2022	Imported Time Entry: Calling the client with case update	PU	0.10	\$125.00	\$12.50
Service	07/18/2022	Speaking to client regarding the case	PL	0.17	\$125.00	\$21.25
Service	07/18/2022	Drafting settlement agreement	JB	0.50	\$350.00	\$175.00
Service	07/18/2022	Attending conference	JB	0.25	\$350.00	\$87.50
Service	07/18/2022	Settlement negotiations	JB	1.00	\$350.00	\$350.00
<b>Services Subtotal</b>						<b>\$8,658.75</b>

**Expenses**

Type	Date	Notes	Quantity	Rate	Total
Expense	09/01/2020	Filing Fee	1.00	\$402.00	\$402.00
Expense	10/06/2020	Service on Am Le Chang	1.00	\$50.00	\$50.00
Expense	10/06/2020	Service on Kam Fung Won Inc.	1.00	\$65.00	\$65.00
Expense	10/06/2020	Service on Michelle Doe	1.00	\$50.00	\$50.00
Expense	12/06/2021	Mediator's Fee for initial mediation session Resp Lawyer: MF	1.00	\$300.00	\$300.00
			Expenses Subtotal		\$867.00
			Subtotal		\$9,525.75
			Total		\$9,525.75